GOVERNMENT OF ANDHRA PRADESH
A B S T R A C T

Establishment - MA&UD Department – C&DMA – Request of Smt Sirajunnisa, Ward Education and Data Processing Secretary, Rajamahendravaram Municipal Corporation for permission to go/visit Haj at (Makkah (Saudi Arabia)) for a period of 60 days i.e. from 30.04.2025 to 28.06.2025 - Permission – Accorded.

MUNICIPAL ADMINISTRATION & URBAN DEVELOPMENT (UBS) DEPARTMENT

G.O.RT.No. 420 Dated: 12-05-2025

From the Commissioner & Director of Municipal Administration, AP Vaddeswaram, Lr.Roc.No.22/151/2025/N, dated 01.05.2025.

** * **

O R D E R:

In the circumstances stated by the Commissioner & Director of Municipal Administration, AP, Vaddeswaram in the reference read above, Government after careful examination of the proposal hereby accord permission to Smt Sirajunnisa, Ward Education and Data Processing Secretary, Rajamahendravaram Municipal Corporation to leave the Country and to visit Makkah, Saudi Arabia on private affairs by sanctioning the Earned Leave from 30.04.2025 to 28.06.2025 (60 Days) and necessary entries (Abroad visit, leaves etc.,) shall be made in the Service Register of the employee concerned, subject to the following terms and conditions:-

i. That she should resume to duty immediately after completion of leave period;
ii. That the expenditure for the purpose will be borne by the individual;
iii. That failure to join duty immediately on the expiry of the period renders herself liable for disciplinary action;
iv. The individual should not take up any employment in Saudi Arabia ;
v. The individual shall abide by Foreign Exchange Management Act (FEMA).
vi. The individual should furnish her local leave address and service of any notice to the leave address will be deemed as service on the Officer; and
vii. The officer shall make adequate arrangements to receive all official communications in her absence.

2. The Commissioner & Director of Municipal Administration, AP, Vaddeswaram shall take necessary action in the matter accordingly.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

S. SURESH KUMAR
PRINCIPAL SECRETARY TO GOVERNMENT

To
The Commissioner & Director of Municipal Administration, AP, Vaddeswaram
Copy to:-
The OSD to Hon’ble M (MA&UD)
The PS to Principal Secretary to Government, MA&UD Department.
Sf/Sc

//FORWARDED BY ORDER//

SECTION OFFICER